

## Risk assessment – Bench situated on Southleigh Hill

Company name: Southleigh Parish Council      Assessment carried out by: Jacqui Stokes

Date of next review: July 2024      Date assessment was carried out: June 2023

| What are the hazards?                           | Who might be harmed and how?  | What are you already doing to control the risks?  | What further action do you need to take to control the risks?   | Who needs to carry out the action? | When is the action needed by? | Done    |
|---|---|---|---|------------------------------------|-------------------------------|---------|
| Slips, trips and falls when accessing the bench | Members of the public accessing the bench<br><br>Risk of minor injury | Access of the bench is at the discretion of users.<br><br>The bench is situated on a level base accessed off the road which is maintained by Devon Highways.<br><br>The area is subject to regular visual inspections | Contractor enlisted to make any repairs<br><br>Bench to be taped off and marked as out of use should any damage be discovered | Clerk                              | Ongoing                       | Ongoing |

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|--------------------------------------|---|--|---|------------------------------------|-------------------------------|---------|
| <b>Vandalism</b>                     | Members of the public accessing the bench<br>Could be at risk of minor injury | Regular visual inspections and carrying out repairs as necessary | Contractor enlisted to make any repairs<br>Bench to be taped off and marked as out of use should any damage be discovered | Clerk                              | Ongoing                       | Ongoing |
| <b>General wear and tear / aging</b> | Members of the public accessing the bench<br>Could be at risk of minor injury | Regular visual inspections and carrying out repairs as necessary | Contractor enlisted to make any repairs<br>Bench to be taped off and marked as out of use should any damage be discovered | Clerk                              | Ongoing                       | Ongoing |
| <b>Lack of Maintenance</b>           | Members of the public accessing the bench<br>Could be at risk of minor injury | Regular visual inspections and carrying out repairs as necessary | Contractor enlisted to make any repairs<br>Bench to be taped off and marked as out of use should any damage be discovered | Clerk                              | Ongoing                       | Ongoing |

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|--------------------------------------|---|---|---|------------------------------------|-------------------------------|---------|
| <b>Damage to seat and back slats</b> | Members of the public accessing the bench<br>Could be at risk of minor injury                                     | Regular visual inspections and carrying out repairs as necessary  | Contractor enlisted to make any repairs<br>Bench to be taped off and marked as out of use should any damage be discovered | Clerk                              | Ongoing                       | Ongoing |
| <b>Damage to bench by vehicles</b>   | Members of the public accessing the bench<br>Could be at risk of injury if they were sat on the bench at the time | Regular visual inspections and carrying out repairs as necessary<br>Ensuring that the bench is in full view in order that vehicles can avoid it | Contractor enlisted to make any repairs<br>Bench to be taped off and marked as out of use should any damage be discovered | Clerk                              | Ongoing                       | Ongoing |

