

# Risk assessment - Defibrillator

Company name: Southleigh Parish Council

Assessment carried out by: Jacqui Stokes

Date of next review: July 2024

Date assessment was carried out: June 2023

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Slips, trips and falls when accessing the unit	Members of the public accessing the AED	The unit is in a lit cabinet attached to the Village Hall adjacent to the car park.  The AED is situated in a place of low congestion that is easily accessible.	Ensure the car park is well maintained	Village Hall committee	Ongoing	Ongoing
Members of the public not being aware that the defibrillator is there	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays in accessing & using the AED.	The purchase of the device was well publicised as were the training sessions.  The AED is visible and accessible, positioned on the			Ongoing publicity	Yes

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		<p>Village Hall, adjacent to the car park in a lit cabinet.</p> <p>The device is registered with the Ambulance Service who will be able to make callers aware of it's location should they receive a call in the locality.</p>				
<b>Damage to the unit</b>	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays in accessing & using the AED.	Regular (monthly at a minimum) checks on cabinet and unit		Clerk	Monthly at a minimum	Ongoing
<b>Unit used and not returned to cabinet</b>	Members of public that require the AED in an emergency may have a lower	Regular checks on cabinet and unit		Clerk	Monthly at a minimum	Ongoing

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	chance of survival caused by delays in accessing & using the AED.					
<b>Unit missing</b>	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays in accessing & using the AED.	Regular checks on unit		Clerk	Monthly at a minimum	Ongoing
<b>Unit not working</b>	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays in accessing & using the AED.	Regular checks on unit Cabinet is heated to maintain the life of the battery and pads	AED Pads and Battery will be replaced prior to them expiring.	Clerk	Monthly at a minimum	Ongoing
<b>Fault at cabinet</b>	Person in need of use	Regular checks on unit		Clerk	Monthly at a minimum	Ongoing

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	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays in accessing & using the AED. of the public					
<b>Pads faulty or out of date</b>	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays in accessing & using the AED.	Regular checks on unit Cabinet is heated to maintain the life of the battery and pads		Clerk	Monthly at a minimum	Ongoing
<b>Member of the public doesn't know how to use the device</b>	Members of public that require the AED in an emergency may have a lower chance of survival caused by delays	Whilst training is not required to be able to use the AED training sessions on it's use have been delivered to residents of the	Further sessions could be organised on request.			Yes

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	in accessing & using the AED.	village. The AED gives full step by step instructions on it's use. The ambulance service will be able to give direction on it's use should the need arise.				

